



## Camp Augusta, Inc.

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### What's in the Parent Packet online forms?

A step-by-step check list for what to do with it all...

The Parent Packet is the collection of digital and paper forms required to be filled out by a parent/guardian for each camper before the summer starts. The paperwork includes liability waivers and other legal forms, health forms, and camper behavior agreements.

You will log in [here](#). We have noticed that the online forms do seem to work better in Google Chrome. If you experience issues with your online forms not submitting, please complete them in Chrome.

The log-in is the email that this email was sent to. You can request to reset your password if you have forgotten it. If your account is locked after too many unsuccessful password attempts, let us know so that we can unlock it for you.

Every camper is unique so if you have more than one camper we will need separate forms for each of them.

### Things to send to camp via snail mail **(complete by March 1st)**

<b>Camper Letter to Counselor/Behavior Agreement</b>	The camper's letter to their counselor is included in the packet that counselors receive at the start of each session. It is a vital part of the counselor learning about their campers. Counselors love to read these. <b><u>It is also a Behavior Contract for your camper to acknowledge and sign that they have reviewed the expectations with you.</u></b>
<b>Store Money (optional)</b>	You can add money to your campers store account by sending a check in advance or by paying online with credit card or eCheck. If your camper is coming for 2 weeks please include laundry for 2-week sessions (\$20) and/or anything they may want to purchase from the camp store (i.e., camp sweatshirt, water bottles, carabineers). Coco's Lazy Dog Ice Cream is included in the tuition and does not need to be added to store. <b><i>Please indicate on the Parent Signatures and Store Money form how you would like us to handle remaining leftover store money.</i></b> Please provide any store money in advance and NOT during check in, this will help speed up the check in process and allow our office elves to be available to support campers and counselors on the 1 <sup>st</sup> night of camp instead of <b>You can pay online by logging into your account and selecting "view store account"</b>
<b>Physician's Exam (optional)</b>	<b><i>Not required!! This exam is only needed if you choose to not sign the Parent Certification of Camper's Health.</i></b> The exam is to verify that your camper(s) has been seen by a medical professional in the past year, and that s/he is fit and healthy enough to participate in camp. *NOTE: <b><i>The Camper Health History Form</i></b> is a separate form that <b><i>IS</i></b> required.
<b>Letter from psychologist, IEP and/or 504</b>	If your child has a psychiatric diagnosis, an IEP and/or a 504, a significant emotional health concern or has seen a professional to address mental or emotional health concerns in the last year, you must send us a statement from your child's professional (e.g. therapist, psychiatrist, school counselor or para-aid).

### Online forms to fill out **(available [here](#)-complete by March 1st)**

<b>Individual Forms</b>	<ul style="list-style-type: none"><li>• <b>Camper and Cabin Behavior Contract:</b> This form asks you to share the <b><i>Behavior Contract and Established Guidelines for Cabins</i></b> with your camper. <b><i>Signatures required.</i></b></li><li>• <b>Parent Signatures and Store Money:</b> This form asks for your acknowledgement of reading the <b><i>Parent Handbook and Activity Permission to Participate</i></b>. We suggest that you print a copy for quick reference. The online form also asks about store money and how you would like to handle any leftover balance on your camper's account.</li><li>• <b>Permission to Participate in Activities:</b> This page contains an <b><i>Assumption of Risk</i></b> clause to sign digitally and a space to list the activities that you do <b><i>NOT</i></b> want your camper participate in. There are also separate pages regarding <b><i>swimming, equestrian, and blacksmithing activities, which require signatures.</i></b> If there are any activities that you do not allow your camper to participate in, please also let your child know of these restricted activities before they come to camp. The list of activities is also available on our website.</li><li>• <b>Certification of Camper's Health:</b> Certifies that you believe your child to be in a fit and healthy condition to participate in camp activities. <b><i>If you choose not to agree to the waiver on this form you must submit a Medical Examination by a licensed health care professional to camp before March 1<sup>st</sup>. Digital signatures ARE acceptable to provide medical care to your camper.</i></b></li><li>• <b>Parent Confidential:</b> This form gives you the opportunity to share more specific information about your camper to share with their counselor so we can set your camper up for success and have the best knowledge with how to support them. This form gives you the opportunity to share your thoughts on your child's social and mental development, adjustment, hobbies, dis/likes, and tendencies, as well as your hopes for their session.</li></ul>
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## Camper Health History Form

- **Mental, Emotional and Social Health:** This page asks for specific information about your camper's mental health (i.e., treatments, life events, specific emotional needs/challenges your camper may have). You will also be asked to list information for your camper's doctors, and personal insurance.
- **Health History:** This page provides the Camp Nurse, the Kitchen, Counselors and Directors with allergies and diet information related to the health and wellbeing of your camper during their stay. **A digital parental signature and updated health history must be submitted within 6 months of coming to camp.**
- **Immunization and Disease History:** We use this in case of an outbreak at camp. Only a record of Covid-19 vaccine, tetanus immunization and chicken pox history/vaccine are **required** on this form.
- **Camper Prescriptions, Medications, Vitamins or Supplements:** This page informs the camp staff and health center of any required substances (prescriptions, vitamins and/or herbs) your camper will be taking while here at camp. All medications and vitamins must be kept with the nurse and they will distribute as needed. **Please send any medications in ORIGINAL containers.** Anything that is not in its original container will not be given to your camper. Please note that if a session has an overwhelming amount of medications, prescribed medications will be prioritized over vitamins. If you show up to check in with medications that are not listed on the Health History form you will be asked to step aside and enter them yourself at check in. The first night of the session is very busy for the nurse as they are sorting meds and making sure everyone gets what they need on that first night.
- **Consent to Treat:** This waiver states that you have informed Camp Augusta of your camper's health history and needs and authorizes camp to make decisions in an emergency situation. Please read this over carefully and ask any questions you may have. A digital signature on this form allows camp staff to make health care decisions for your camper.
- **FARE Allergy Care Plan OR FARE Form Waiver:** This only needs to be completed if you have answered that your camper has any allergies. You can either have your child's doctor fill out the care plan or you can sign the waiver. We can work effectively with most medically prescribed diets, but cannot cater to individual food preferences. Campers must be able to eat a regular and varied diet. We are able to accommodate dairy free, gluten free, vegetarian, vegan, and most food allergies. Please call us if you have concerns beyond what you see on the form.

## Online Forms to Read **(nothing to sign or print – only to read, please!)**

<b>Parent Handbook</b>	Please review this information to further understand our camp policies. There is both necessary and useful information included here. Take the quiz on the last page (©). <i>There are no forms to return here.</i>
<b>Transportation Information</b>	More information about car/plane/bus transport to and from Piedmont. (Location, times, dates, maps, etc.). <b>Please note that we cannot give a refund for transportation with less than 10 days notice.</b>
<b>Packing List</b>	Use this as a checklist to make sure your camper has what they need for a great camp experience. Please help us limit excess stuff and contraband. <i>There are no forms to return here.</i>

### **Please check the following before submitting your camper paperwork packet!**

- ✓ Have you read all of the documents listed to make informed choices for your camper this summer?
- ✓ Have you reviewed the **Camper Behavior Contract** and **Established Guidelines for Cabins** with your camper?
- ✓ Have you completed all online forms, including the **Camper Health History Form**?
- ✓ Have you mailed the **Camper's Letter to Counselor** to Camp Augusta?
- ✓ Have you included cash/check for the camp store if so desired, including laundry (extra \$20 optional) for two-week sessions?

For the paper versions of the forms, there are specific reasons we want those on paper.

- **Camper Letter to Counselor/Behavior Agreement** - the camper letter is hand written. We feel the written form tends to express more about the camper to the counselor than digital letters.

For all digital documents (the equestrian waiver and the swim waiver for example) that require a signature, you will be asked to sign electronically. Other documents found only online are informational, but still **required reading**.

Steps for filling out the digital information:

1. Log in to your online account [here](#).
2. View the Parent Handbook and all other documents and forms.

Please submit all digital paperwork and mail campers' forms prior to March 1<sup>st</sup>.  
(Earlier than later is preferred©).

**Late Parent Packets:** Parent Packets received **after March 1st** may be subject to a **LATE fee**

**Why a possible late fee?** We don't want just anyone looking through your camper's personal information and entering data on our database. This requires us to have someone in an administrative role that knows camp well. In order to give your camper's information the attention it deserves we must process the forms before the end of March. After that all of our staff are outside more frequently for staff training and preparing the site for your camper's arrival.

**Thank you for the prompt submission of your forms. And, thank you for choosing Camp Augusta for your camper!**